

## **Privacy Policy of the website gong.co (hereinafter: "Website")**

### **1. Data Controller**

The Data Controller is GONG sp. z o.o. with its registered office in Gliwice at ul. Długosza 2, entered into the Register of Entrepreneurs of the National Court Register of the District Court in Gliwice, 10th Commercial Division of the National Court Register under KRS no. 0000358945, Tax Identification Number (NIP): 6312613997, Business Registry Number (REGON): 24163650 (hereinafter: "Data Controller")

### **2. Legal basis for personal data processing**

We are committed to respecting the privacy of users of the Website. We ensure the security of personal data provided and their processing in compliance with applicable law, in particular:

- a. The Act on the Protection of Personal Data of 10 May 2018, Journal of Laws 2019.1781 uniform text,
- b. The Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC, Official Journal EU.L.2016.119.1 (hereinafter: "GDPR").

### **3. Types of data processed and purposes of processing**

Personal data are processed for different purposes, to different extents and on different legal bases stipulated in the GDPR. This is why we have grouped the information based on the purpose of processing.

- a. browsing the content available through the Website

For this purpose, we process personal data concerning your activity on the Website, in particular: session data, your device and operating system data, browser data, location and unique ID.

Legal basis. Necessity for the performance of the contract for the provision of electronic services (Art. 6(1)(b) of GDPR).

- b. Website use statistics

For this purpose, we process personal data concerning your activity on the Website, such as: visited pages and subpages and the amount of time spent on each of them, and data about your search history, your IP address, location, device ID, and data about your browser and operating system.

Legal basis. Our legitimate interest (Art. 6(1)(f) of GDPR) consisting in facilitating the use of services provided electronically and improving the functionality of such services.

c. handling complaints and requests, answering questions

For this purpose we may process personal data provided by you when contacting us via e-mail, as well as data about the use of our services that are the reason for the complaint or request, and data contained in the documents accompanying the complaint or request.

Legal basis. Our legitimate interest (Art. 6(1)(f) of GDPR) consisting in improving the functionality of services provided electronically.

#### **4. Individual Users' data recipients**

Data recipients are only authorized persons who process the data on the Controller's instructions. The data may be shared with external entities providing and supporting the Controller's ICT systems, or with other entities providing services related to the ongoing Controller's activity, pursuant to relevant data processing agreements and with the assurance that adequate technical and organizational measures ensuring data protection are applied by the aforementioned entities. Your data may be also shared with entities authorized to obtain them based on the applicable law, e.g. with law enforcement authorities if the authority makes a request on appropriate legal basis (e.g. for the purpose of ongoing criminal proceedings).

#### **5. Data storage**

Data contained in cookies are stored for a period of time corresponding to the life cycle of the cookies stored on your device. More information on how we use cookies can be found in this Privacy Policy.

Personal data contained in inquiries, complaints, and requests are stored for a period of time necessary to handle an inquiry, complaint or request, however for no longer than 3 years from the receipt of a particular message. If a particular message constitutes or may constitute evidence in legal proceedings before a court or other public authority, we may store such messages and the personal data they contain until the proceedings have become legally final.

Where the legal basis for the processing of your personal data is our legitimate interest, we will process your data until we consider your objection to the processing of your data for these purposes to be legitimate.

#### **6. Data profiling**

Please note that your personal data are not subject to profiling or automated decision making.

#### **7. Transfers of data to third countries**

Please note, that your data will not be transferred to third countries, i.e. countries outside the European Economic Area or any other European country. As a rule, data processing will take place only on the territory of Poland and the EEA countries.

#### **8. Your rights**

You have the right to request from the Controller: access to your personal data, their rectification, erasure or restriction of processing, and the right to object to the processing, as well as the right to

data portability, withdrawal of consent (where it was given) at any time without affecting the legality of processing performed on the basis of consent, lodge a complaint to the supervisory authority – each data subject is entitled to lodge a complaint to the data protection authority if they consider that the processing of personal data concerning them has been carried out in violation of the GDPR or the Act on Personal Data Protection.

## 9. Contact

We have appointed Data Protection Officer who can be contacted via e-mail at [iod@gong.pl](mailto:iod@gong.pl) or by post: Inspektor Ochrony Danych Gong Sp. z o.o. ul. Długosza 2 44-100 Gliwice.

We provide information without undue delay, however pursuant to the applicable law we have one month to provide information.

## 10. Cookies

These are small text files or simple database entries, which are stored by your browser. Data contained in cookies can be read only by the system that stored them. The cookies used by the systems do not cause any damage to the end device (e.g. computer/tablet), in particular they do not contain viruses. You may refuse the use of cookies by selecting appropriate settings in your browser, which may prevent you from using the full functionality of the Website. The same applies to the deletion of stored cookies.

Internet browsers' settings are usually programmed to accept cookies by default, but they can be easily customized. If you choose to disable cookies in your browser, you may not be able to use all the functionalities offered by the Website.

Information on how to configure the cookies settings on mobile devices can be found on the websites of the manufacturers of mobile systems, i.e. devices with the system: Android, iOS, BlackBerry, Windows Phone).

The Website uses the following cookies:

### statistical cookies:

Statistical cookies help website owners understand how visitors interact with websites by collecting and reporting information anonymously.

Name	Source	Purpose	Expires
_ga	Google Analytics	Used to distinguish between users.	2 years
_gid	Google Analytics	Used to distinguish between users.	24 hours
_gat_gtag_UA	Google Analytics	Used to distinguish between users.	1 minute

### preferences cookies:

Preferences cookies — Also known as “functionality cookies,” these cookies allow a website to remember choices you have made

Name	Source	Purpose	Expires
cookie-info	Website	Storing information on reading and closing cookie information	1 Year

## 11. Final Provisions

This information meets a legal obligation. It does not require any action on your part. We reserve the right to change this Privacy Policy by publishing its updated version on the Website.